

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
February 12, 2018 at 7:00 pm  
WESTCHESTER COMMUNITY CENTER  
10201 Bond Street, Westchester, Cook County, Illinois**

**Call to Order**

The meeting was called to order by **President pro-tem Gordon** at **7:03 P.M.**

**Roll Call**

Commissioner Gordon, Commissioner Christopher and Commissioner Busa. Also present: Executive Director, Dean Hoskin; Finance Director, Dave Brink; Attorney, Steve Adams; and Board Secretary, Lauralee Conway.

***President Martin arrived at 7:43 P.M.***

***Commissioner Cavanaugh arrived at 8:06 P.M.***

**Correspondence to the Board**

None

**Public Comments**

The Westchester Baseball Board President, Mr. Wesolowski and Mr. Scott Komperda, the Westchester Baseball Board Member expressed the need to change baseball fields to meet the Westchester little league requirements. Discussion on base line footage requirements for little league baseball were discussed along with turf infields, mounds, first base footage, removable pegs and portable mounds. Executive Director, Dean Hoskin will connect with the Westchester Baseball board members to discuss a solution for the little league field requirements.

**1. Minutes**

The Commissioners reviewed the minutes of the Committee and Board Meetings held on January 8, 2018.

**2. Finance Committee**

2.1 Commissioner Busa reviewed of the expense vouchers for the month of January 2018 in the amount of \$198,717.88.

2.2 Mr. Brink reviewed the following Financial Statements for month ending January 31, 2018 with the Board of Commissioners:

- Revenue and Expenses by Fund January 2018
- Bank and Fund Summary for the month ending January 2018
- Bond Issue Capital Projects Account Statement January 2018
- Operating Statement - Month of January 2018

2.3 Tax Abatement Ordinance 2018-2

Commissioner Busa reviewed the Tax Abatement Ordinance 2018-2 with the Board of Commissioners. There were no questions or comments.

## 2.4 Tax Abatement Ordinance 2018-3

Commissioner Busa reviewed the Tax Abatement Ordinance 2018-3 with the Board of Commissioners. There were no questions or comments.

## 3. Building & Grounds Committee - Commissioner Gordon

### 3.1 Superintendents Report Review – Mr. Hoskin

Commissioner Gordon asked if all the snow was removed from the skating rink. Mr. Hoskin reported the maintenance crew is currently watching the ice rink due to expected rain which may cause flooding.

Mr. Dalziel from 3D Design met with Dan and reviewed preliminary drawing for the Mayfair garage/concession stand. Mr. Hoskin met with Dan to review the drawings and discussed the drawing details with the Board of Commissioners.

Mr. Hoskin reported the Park District is currently looking to fill the full time maintenance position, interviewing will be scheduled during the second week of February.

### 3.2 Special Events – Commissioner Gordon

Commissioner Gordon expressed his concerns on the Westchester 2018 Special Events Committee. Mr. Hoskin will be attending the Westchester Village Meeting on February 13<sup>th</sup> and will inquire on the status of the 2018 Special Events.

## 4. Recreation Committee - Commissioner Cavanaugh

Superintendent of Recreation Report - The Daddy Daughter Dance had great numbers this year. 106 girls, accompanied by their fathers, took to the dance floor on January 26<sup>th</sup>. Commissioner Gordon reviewed the total program enrollment numbers and inquired on the “total lean out” class.

The Early Childhood Director Report – Mr. Brinks reported the Early Childhood Director equipment arrived and he will be setting the equipment up soon. The Commissioners reviewed the Early Childhood flyers.

## 5. Marketing Committee - Commissioner Christopher

5.1 Banquet Report – Commissioner Christopher reported there were no issues and everything is running smooth within the banquet report.

## 6. Policy Committee - President Martin

President Martin reported the Park District Policy Manual is currently being updated.

## 7. Attorney’s Report - Mr. Adams

Mr. Adams and Mr. Hoskin are currently working on revising the Final Park District Policy Manual.

## 7. President’s Report - President Martin

None

## 8. New Business

Commissioner Gordon reported his findings at the IAPD/IAPD Conference and reviewed what he discovered at the convention regarding dog park ideas and products. Commissioner Gordon also shared a new swing that is meant for both the Mother and a younger child and asked Mr. Hoskin to inquire on the cost and information on the swing.

**9. Old Business**

President Martin would like to reschedule the Intergovernmental Meeting to March 5, 2018.

Mr. Hoskin reported he is currently researching the parks LED lights and potential cost savings.

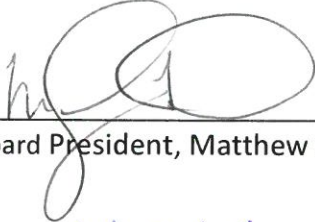
**11. Motion to Adjourn the Committee Meeting**

Motion to adjourn the Committee Meeting at **8:35 P.M.**

Motion by: Gordon

Seconded by: Christopher

All in favor, motion carried.



Board President, Matthew Martin

3/12/18

Date



Board Secretary, Lauralee Conway