

WESTCHESTER PARK DISTRICT BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
JUNE 11, 2018, 7:00 P.M.
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Illinois 60154

Call to Order

President Martin called the meeting to order at 7:08pm.

Motion to Approve Participation by Telephone for Commissioner Martin

No action taken. Commissioner Martin physically present for the meeting.

Roll Call

President Martin, Commissioners Busa, Gordon, Cavanaugh, Christopher. Also present: Executive Director Dean Hoskin and Board Attorney Steven Adams.

Pledge of Allegiance

Commissioner Martin led the Board in the Pledge of Allegiance.

Correspondence to the Board

There was no correspondence to the Board.

Public Comments

There were no public comments.

1. Minutes

President Martin asked for comments on the May 7, 2018 and the May 14, Board meeting minutes. There were no comments, objections or corrections to these minutes.

2. Finance Committee

Commissioner Busa summarized the expense vouchers in the amount of \$390,810.11.

Commissioner Busa reviewed the check and voucher summary, the check register, the Revenue over Expense by Fund Statement , the Capital Improvement Statement and the Operating Statement before audit.

3. Building and Grounds

Commissioner Gordon raised the subject of the vacant position in the Parks Department. Director Hoskin advised that the District is at posting stage for the vacant position.

Commissioner Gordon asked about the gate at the dog park. Director Hoskin advised that he had the fencing company address the issue and the fence and locking mechanism were adjusted today. Director Hoskin advised that he was not happy with the performance with the fencing company. The fencing company is committed to resolving the issue. Commissioner Martin advised that there had been comments on Facebook regarding the gate. There were general

comments from various commissioners that there had been good preliminary use of the dog park.

4. Recreation Committee

No report.

5. Marketing Committee

No report.

6. Policy Committee

President Martin explained the proposed amendment to the Full Time Employee Policy Manual, Appendix B, which appendix sets forth the Health Insurance Defined Contribution Rates for Plan Year July 1, 2018 and ending June 30, 2019. President Martin explained that the defined contributions were revised pursuant to the Board's direction at last month's meeting (May 4, 2018). President Martin advised that the Revised Appendix B will be on the agenda for Board action at the July Board Meeting.

7. Director's Report

Executive Director Hoskins reported that today was the first day of camp and the first day of swimming lessons. Over 200 children were on the premises. The counselors did a great job.

8. Attorney Report

No report.

9. President's Report

Special Events IGA with Village of Westchester

Executive Director Hoskin explained the three versions of the agreement that were contained in the Board packet, which included the Village's original draft, a revised draft from the Village attorney, and Attorney Adams' draft revising the Village's attorney's draft. Attorney Adams elaborated on the differences in each draft, and I-Parks' position on the indemnification and insurance provisions. Commissioner Gordon raised questions regarding the requirement of certificates of insurance from other vendors in the past.

Commissioner Busa asked about the termination date.

Executive Director Hoskin identified the customary Village participation in three events occurring after August 31, the termination date in the Village attorney's draft:

- Back to School Bash- \$1500
- Halloween Party - nothing
- Christmas Party-carriage ride and fire truck

These are all three Park District events; Commissioner Busa asked if this meant the parties would have to negotiate a new agreement after August 31st. Executive Director Hoskins indicated that the Village is not intending to have any presence on Park District property after August 31st.

After August 31, other than the fire engine delivering Santa Claus to the Holiday Party, the Village will be providing monetary support but nothing more. There was consensus not to put the fire engine's delivery of Santa into the agreement.

The Board discussed the Park District's policy prohibiting alcohol in the parks and there was consensus to amend the new policy currently under review to allow for alcohol sales/consumption in the parks upon a motion adopted by the Park Board. There was consensus to check the current policy and modify if necessary before the event on August 8th.

The Board discussed how to proceed regarding the various draft IGA's. The board reached consensus to table the IGA at the board meeting, direct Attorney Adams to negotiate for his version of the IGA, and request the Village to approve a compromise version of the agreement at its meeting on June 26th. The Park Board would then approve it at its regular meeting on July 2, or by special meeting if necessary.

Water slide

Executive Director Hoskin advised the Board that the State did not grant a variance on the depth of the landing area for the slide. According to our A/E Whitewater, there is no record with IDPH of granting a variance in the past.

10. Motion to Adjourn the Committee Meeting

Having no further matters to discuss a motion to adjourn the Committee Meeting at 9:19 P.M. was made.

Motion by: Busa

Seconded by: Christopher

All in favor, motion carried.



Board President, Matthew Martin



Board Secretary Pro Tem, Steven Adams

Date: 7/17/08