

WESTCHESTER PARK DISTRICT BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
JANUARY 14, 2019 7:00 P.M.
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Illinois 60154

Call to Order

President Martin called the meeting to order at 7:04 P.M.

Appointment of Steven Adams as Secretary Pro Tempore

Approved without objection.

Pledge of Allegiance

Commissioner Martin led the Board in the Pledge of Allegiance.

Correspondence to the Board

President Martin update the board on Secretary Conway's son and her upcoming leave.

Public Comments

There were no public comments.

1. December 10, 2018 Meeting Minutes

President Martin advised that he has not yet distributed the December 10, 2018 closed meeting minutes and would do so promptly. President Martin asked for comments on the December 10, 2018 Committee and Board Meeting minutes. Director Hoskin reminded the board that the draft minutes were discussed at the 1-7-19 committee meeting. There were no additions or changes. Commissioner Busa asked if it was legally appropriate to approve closed meeting minutes at a later time. Attorney Adams provided the statutory deadlines for approving board minutes of all types and advised that the law did not require all minutes from the same date to be approved simultaneously.

2. Finance Committee

Commissioner Busa summarized the expense vouchers in the amount of \$539,310.58. There were no questions or comments. Commissioner Busa summarized the revenues and expenditures by fund and pointed out the expenses were much larger this month due to the making of scheduled debt service payments on outstanding bonds.

3. Building and Grounds

Commissioner Gordon asked Director Hoskin for an update on the meeting with 3D regarding plans for the garage at Mayfair. Director Hoskin advised that the meeting is pending.

4. Recreation Committee

No Report

5. Marketing Committee

No Report.

6. Policy Committee

President Martin discussed the proposed policy for benefits for former employees. Commissioner Cavanaugh expressed concern that the policy was not for the greater good. The Board discussed who qualified for the benefit based on years of service and whether part time employees should be provided with the benefit. President Martin expressed concern about how the request was made and whether the policy should be changed in response to the requester's treatment of staff. President Martin stated his belief that the benefits should not be offered until an employee has a minimum of 20 years of service. Commissioner Christopher stated that the Board was discussing the policy because Director Hoskin said there was no applicable policy. Commissioner Gordon asked about the process for tabling the measure during the regular meeting.

7. Director's Report

Executive Director Hoskin advised that concrete work that was going to happen at the garage on Gardner is on hold. The Village engineer advised Park District staff that as designed, the project was subject to MWRD review and potential additional requirements. Staff is now consulting with Attorney Karas regarding whether the scope change anticipated for the project must be re-bid. The scope change under consideration is to limit the concrete replacement work to the Park District's property only and not to extend onto adjacent Village property.

8. Attorney Report

Attorney Adams reported that Robbins Schwartz will be making 8 presentations at conference and he summarized the presentations. He invited commissioners and spouses to the Robbins Schwartz conference reception from 6-8pm on Thursday January 24th.

9. President's Report

No Report.

10. Old Business

Commissioner Busa asked how the MWRD's involvement at the garage at Gardner could impact the garage project at Mayfair. Director Hoskin advised that the Board had not yet requested our consultant to determine if MWRD would have to review and approve the plan. He advised that the original 3D Plan did not take into account any utilities; he advised that if the Board wanted him get information on site utilities and related requirements he would do so; it was beyond the scope of work previously authorized by the Board's direction to get a building design plan from 3D. The Board authorized Director Hoskin to have 3D evaluate the site's utility and permitting requirements including whether MWRD would be involved in permitting the project.

11. New Business

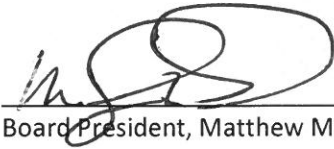
Commissioner Busa asked about staff access to the attorneys; Director Hoskin responded that staff contacts him before they contact the attorneys. Staff does not need to get approval from Director Hoskin by policy but do so by regular practice and chain of command.

12. Motion to Adjourn the Committee Meeting

Having no further matters to discuss, a motion to adjourn the Committee Meeting at 8:10 P.M. was made.

Motion by: Christopher
Seconded by: Cavanaugh

Voice vote, motion carried.



Board President, Matthew Martin



Board Secretary Pro Tem, Steven Adams

Date: _____