

WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
April 8, 2019 at 7:00 P.M.  
WESTCHESTER COMMUNITY CENTER  
10201 Bond Street, Westchester, Cook County, Illinois

**Call to Order**

President Martin called the meeting to order at 7:05 P.M.

**Roll Call**

Commissioner Gordon, Commissioner Busa, Commissioner Christopher and President Martin. Also present: Executive Director, Dean Hoskin; Board Attorney, Steve Adams and Board Secretary, Lauralee Kane.

**Correspondence to the Board**

None

**Public Comments**

Mr. Hoskin and Mr. Burg introduced Mr. Josh Hill as the new full time maintenance staff member and Mr. Rory Joyce as the new Mayfair Center Manager to the Westchester Park District. Mr. Hill and Mr. Joyce are both excited to be a part of the Westchester Park District team.

**1. Minutes**

The Commissioners reviewed the minutes of the Committee Meeting held on March 4, 2019.

**2. Finance Committee**

2.1 Review of the expense vouchers for the month of March 2019 in the amount of \$ 166,049.39

2.2 Commissioner Busa reviewed the following Financial Statements for month ending March 2019 with the Board of Commissioners:

- AP Check Register - Bank: BMO dated April 5, 2019
- Revenue and Expenses by Fund March 2019
- Bank and Fund Summary for the month ending March 31, 2019
- Bond Issue Capital Projects Account Statement March 2019
- YTD Operating Statement - Month of March 2019

**3. Building & Grounds Committee - Commissioner Gordon**

3.1 Superintendents Report - Commissioner Gordon reviewed Mr. Burgs monthly report.

The bid opening for Mayfair A/C Heater Units was held on March 12th at 11am. Oak Brook Mechanical was the lowest bidder at \$ 57,800.00. Under Water Imaging has been contacted to find the location of other leaks in the pool. The maintenance staff has started to work on ball fields and the order for ball field material has been placed. Commissioner Gordon also reported Spring clean up is currently underway.

**4. Recreation Committee**

4.1 Mr. Hoskin reviewed the Superintendent of Recreation Report. Ms. Robinette reported the the four

Spring programs are in full swing. Fitness classes began early March and most of the general recreation classes for both tot and youth will begin in early April. Mr. Hoskin reported the

Westchester School District is currently discussing a before and after daycare program at the School District. Mr. Hoskin has had discussion with the School District asking if the Park District could run the program rather than hiring outside service. Mr. Hoskin will keep the Commissioners updated and report back at the next meeting.

4.2 Commissioner Cavanaugh reviewed the Mayfair Center Manager Report. Mr. Joyce reported the fitness center classes has been wrapping up their final Fall/Winter Brochure classes in the first week of April with new sessions starting soon.

4.3 Mr. Hoskin reviewed the Early Childhood Director Report with the Commissioners.

**5. Marketing Committee - Commissioner Christopher**

5.1 Commissioner Christopher reviewed the Banquet Report with the Commissioners and the current enrollment totals. Discussion was held.

**6. Policy Committee**

None

6.1 **Park District Logo** - The Commissioners were all in favor of the new Park District Logo. Mr. Hoskin will begin the implementation of the new login within the Park District.

**7. Attorney's Report - Mr. Adams**

The Park District Legislative Reception and Conference will be held on April 30, 2019 and May 1, 2019. Mr. Adams will update the Commissioners at the next meeting.

**8. President's Report - President Martin**

None

**9. Old Business**

None

**10. New Business**

None

**11. Motion to Adjourn the Committee Meeting**

Motion to adjourn the Committee Meeting at 7:51 P.M.

Motion by: Christopher

Seconded by: Busa

Absent: None

All in favor, motion carried.



Board President, Matthew Martin



Board Secretary, Lauralee Kane

5/13/19

Date