

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
July 8, 2019 at 7:00 P.M
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order

President Christopher called the meeting to order at 7:18 P.M.

Roll Call

Commissioner Gordon, Commissioner Busa, Commissioner Kolodziej, Commissioner Cerasuolo and President Christopher. Also present: Executive Director, Dean Hoskin; Director, Dave Brink; Attorney, Michael Muthleb and Board Secretary, Lauralee Kane.

Correspondence to the Board

None

Public Comments

1.0 June 17, 2019 - Committee and Board Meeting Minutes

1.1 The Commissioners reviewed the June 17, 2019 Committee and Board Meeting minutes.

2.0 Finance

2.1 Commissioner Busa reviewed the expense vouchers for the month of June 2019 in the amount of \$ 258,612.02, The Board of Commissioners discussed the final Robbins Schwartz payment.

2.2 Commissioner Busa reviewed the below Financial Statements for the month ending June 30, 2019.

- Check Register and Voucher Summary - Last Check issued on June 17, 2019
- Revenue and Expense by Fund - June 2019
- Bank and Fund Summary for the month ending June 30, 2019 - \$2,954,230.36
- Bond Issue Capital Projects Account Statement - June 30, 2019 - \$391,604.11
- YTD Operating Statement through June 30, 2019

2.3 Review of FY20 Budget

- The Commissioners reviewed the Fiscal Year 2019-20 Budget.

Mr. Dave Brink exited the meeting.

3.0 Building & Grounds Committee

3.1 Superintendent of Parks Reports - Commissioner Kolodziej reviewed the Superintendent of Parks monthly report. The Park District will begin the bid process for the Mayfair garage/storage building on July 11th. Cleaning and restoring brick pavers were discussed.

4.0 Recreation Committee

4.1 Community Center Manager Report - Commissioner Cerasuolo discussed employee breaks and lunch breaks at the pool. Commissioner Gordon reviewed the special events happening at the

pool this summer.

- 4.2 Early Childhood Director Report - The enrollment for the 2019/20 school year Latch Key has been steady. There are 20 children enrolled in the AM program and 26 children enrolled in the PM program.

5.0 Marketing Committee

- 5.1 Mayfair Recreation and Banquet Center Committee - Commissioner Gordon reviewed the Mayfair Center Manager report. Enrollment is up in the fitness center.

- 5.2 Banquet Report - None

6.0 Policy Committee

None

7.0 Director Report - Mr. Hoskin

Mr. Hoskin reviewed the Mayfair/garage dates with the Commissioners. Bid recommendations will be submitted to the Commissioners at the August 12, 2019 meeting. *Mayfair Roof* - Discussion on going out to bid in the fall with the project being completed by the end of 2019. *Community Playground* - Discussion will on replacing equipment will begin in the Spring 2020. Pool - Mr. Hoskin will be working on a bid for a new pool liner, hoping to have the work done before the end of 2019. *Balmoral Resident Payment Calculator* - The Commissioners reviewed the Balmoral Resident payment reports. Mr. Hoskin discussed an email received from a resident on July 4th regarding deck chairs.

8.0 Attorney - Mr. Michael Muthleb

Mr. Muthleb reported he is working on the Balmoral Resident payment with Robbins Schwartz.

9.0 President Report

President Christopher discussed the new Park District logo and the 4th of July parade.

10.0 Old Business

None

11.0 New Business

Commissioner Gordon discussed the Park District field usage and the appearance of the fields. Commissioner Kolodziej discussed coaches at St. Josephs.

12.0 Motion to adjourn the Committee Meeting and enter into closed session under 5ILCS 120/(2)(21); the discussion of minutes of meeting lawfully closed under this ACT, "for the purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act"

Motion to enter closed session at 9:07 P.M.

Motion by: Commissioner Busa

Seconded by: Commissioner Gordon

Absent: None

All in favor, motion carried.

13.0 Motion to reconvene and adjourn the Committee Meeting

Motion to reconvene and then adjourn the Committee Meeting at 9:14pm.

Motion by: Commissioner Busa

Seconded by: Commissioner Kolodziej

Absent: None

All in favor, motion carried.



Joseph Christopher, Board President



Lauralee Kane, Board Secretary

8/12/2019

Date