

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
September 9, 2019 at 7:00 P.M.  
WESTCHESTER COMMUNITY CENTER  
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order

President Christopher called the meeting to order at 7:01 P.M. Motion to Appoint Executive Director Dean Hoskin Secretary Pro tempore for the September 9, 2019 Committee Meeting was made and approved unanimously.

Roll Call

President Christopher, Commissioner Busa, Commissioner Gordon, Commissioner Kolodziej, Commissioner Cerasuolo. Also present: Executive Director, Dean Hoskin; Attorney Michael Muthleb

Pledge of Allegiance

Correspondence to the Board

The Board received a Thank You card from Barb Boyd

Public Comments

No Comments

**1.0 August 2019 - Meeting Minutes**

The Commissioners reviewed the following minutes:

- August 12, 2019 Committee Meeting
- August 12, 2019 Board Meeting

**2.0 Finance – Commissioner Busa**

Reviewed the expense vouchers for the month of August 2019.

- Commissioner Gordon asks about the status of the new truck listed for purchase in the Capital Improvement Statement.

**3.0 Building & Grounds Committee - Commissioner Kolodziej**

Superintendent of Parks Report was reviewed by the Commissioners.

Mayfair Roof Bid Results were discussed.

- President Christopher asked about the “normal” practice of having W/T checking references.
- Commissioner Gordon expanded on President Christopher’s question. Mentioned having issues with a previous contractor.
- Commissioner Gordon asked if everything with the Mayfair Garage Project has been approved through the Village.

Vehicle GPS

- Commissioner Kolodziej discusses the system we currently use. Recommends we cancel the service.
- Commissioner Gordon discusses the benefits of the current system.
- Commissioner Busa asked if we receive any discount from our insurance because of the system.
- Commissioner Busa explains the original purpose of the system.
- The Board directs the Executive Director to research a system that has GPS and Movement monitoring.

**4.0 Community Center Committee – Commissioner Cerasuolo**

Community Center Committee Report was reviewed by the Commissioners.  
Back to School Picnic was discussed.

- President Christopher commends Community Center Manager Lianne Robinette for moving the event indoors and with the amount of sponsors she secured.
- President Christopher mentioned the compliment we received for the appearance of the trees and plants at Mayfair.
- The Board continues to comment on the sponsors secured.

**5.0 Mayfair Recreation and Banquet Center Committee – Commissioner Gordon**

Mayfair Recreation and Banquet Center Report was reviewed by the Commissioners.

- Commissioners Gordon compliments Mayfair Center Manager Rory Joyce on his leadership and creativity.
- President Christopher asked if anything additional was needed for Banquets.

**6.0 Policy Committee – President Christopher**

Policy 2222 discussion

- Commissioner Gordon discusses further the reason for the change to the policy.
- Commissioner Busa provides further clarification and historical perspective of the policy.
- President Christopher recommends taking the fee structure out of the policy and that it is reviewed annually by the Executive Director and presented to the Board.

**7.0 Director Report - Mr. Hoskin**

Discussion regarding Tennis Court use.

- Board asked Executive Director to find the ordinance and discuss enforcement with the police. The dodgeball event has been cancelled.

The JSEC Committee presented Army Blackhawk pilot Elizabeth McCormick at the last Joint Section meeting on August 28.

PDS will be Nov 9-13

We received our water bill for the months of July and August. We used 2.4 million gallons of water totaling \$28,440. That equates to a loss of 38,000 gallons of water a day.

**8.0 Attorney - Mr. Muthleb**

Working on getting the property tax applications for the Balmoral property.

Do we need to make any changes to the policy regarding the Cannabis Act?

- President Christopher asked if we require all new employees to get a drug test.
  - Commissioner Gordon asked if we require individuals who work with children to be drug tested.
- Will reach out to Robbins-Schwartz on our newest bill.

- President Christopher if we have any additional information from MWRD regarding the Norfolk property.

**9.0 President Report - President Christopher**

Received a compliment from a resident regarding the condition of the parks.

**10.0 Old Business**

None

**10.0 New Business**

None

**11.0 Motion to Adjourn the Committee Meeting**

Motion to adjourn the Committee Meeting at 8:51 P.M.

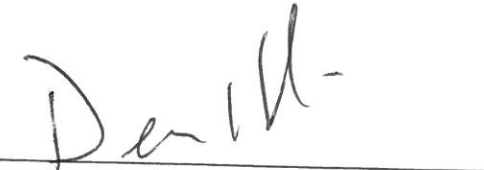
Motion by: Busa

Seconded by: Cerasuolo

Absent: None

All in favor, motion carried.

  
Board President, Joe Christopher

  
Board Secretary pro tem, Dean Hoskin

10/14/19  
Date