

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
JANUARY 6, 2020  
WESTCHESTER COMMUNITY CENTER  
10201 Bond Street, Westchester, Cook County, Illinois**

**Call to Order**

President Christopher called the meeting to order at 7:00 P.M.

**Roll Call**

Commissioner Gordon, Commissioner Busa, Commissioner Kolodziej, Commissioner Cerasuolo and President Christopher. Also, present: Finance Director, Dave Brink and Board Secretary, Lauralee Kane.

**Correspondence to the Board**

None

**Public Comments**

None

**Presentation by Donald A. Ortale – Executive Director at National Association of Park Foundations.**

Mr. Ortale presented the National Association of Park Foundations history and how it became what it is today. Mr. Ortale explained how to become a member of the Park Foundation and the benefits of being a member.

**Meeting Minutes** – The Commissioners reviewed the below minutes as presented.

December 9, 2019 – Committee Meeting

December 9, 2019 – Board Meeting

December 9, 2019 – Closed Session Meeting

December 14, 2019 – Special Board Meeting

**Finance**

None

**Building and Grounds Committee**

Superintendent of Parks Reports - Commissioner Kolodziej reviewed the report provided by Mr. Burg. The Mayfair meter has been installed by Com-Ed at the new Mayfair garage, a final inspection will be scheduled with the Village. Underground imaging found two SCS Structure pipes leaking. There will be tests on more pipes, the Park District is currently out to bid for a new pool liner. A new ice liner was installed at High Ridge Park and there was damage done by someone throwing a large brick and debris in the outside rink. The Commissioners requested Mr. Hoskin research the cost of cameras at the ice rinks to avoid future vandalism.

**Recreation Committee**

Community Center Manager Report - Commissioner Cerasuolo reviewed the Executive Directors report and the Early Childhood Director Report. Discussion was had on open gym attendance.

Early Childhood Director Report – Commissioner Cerasuolo reviewed the Early Childhood Director’s report with the Commissioners. There were no questions.

**Marketing Committee**

Mayfair Recreation and Banquet Center Committee - Commissioner Gordon reviewed the Mayfair Center Manager report. There were no questions.

Banquet Report – The Commissioners reviewed the Mayfair Center Manager’s report. The banquet staff and the Mayfair Center Manager are currently working on their certification as a Food Handler. Certification will prepare employees for the Daddy Daughter Dance and other special events at Mayfair. Discussion was had on the opening and closing schedule of the pool.

**Policy Committee**

None

**Director Report - Mr. Hoskin**

The IPRA/IAPD conference will be January 23-25, 2020. The Celebrate Westchester will be held on January 25, 2020, at Alpine Banquet House from 6pm to 9pm. Mr. Hoskin has drafted a letter for the residents that border the park and contacted the School District regarding parking. A “mock” budget for the Village was created to present to the Board once numbers are added from the previous year, discussion was held. Mr. Hoskin discussed senior citizens receiving a 10% discount to the fitness center.

**Attorney - Mr. Michael Muthleb**

Not present.

**President Report**

President Christopher discussed music in the park.

**Old Business**

Commissioner Gordon discussed donations.

**New Business**

Discussion was held on the National Association of Park Foundations.

**Motion to adjourn the Committee Meeting**

Motion to adjourn the Committee Meeting at 9:04pm.

Motion by: Commissioner Busa

Seconded by: Commissioner Cerasuolo

Absent: None

All in favor, motion carried.

  
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Joseph Christopher, Board President

  
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Lauralee Kane, Board Secretary

2/10/2020

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Date