

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
FEBRUARY 3, 2020
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order

President Christopher called the meeting to order at 7:09 P.M.

Roll Call

Commissioner Busa, Commissioner Kolodziej and President Christopher. Also, present: Michael Muthleb, Attorney; Dean Hoskin, Executive Director and Board Secretary, Lauralee Kane.

Absent: Commissioner Cerasuolo.

Motion to allow Commissioner Busa to attend the Committee Meeting via teleconference.

Motion by: Commissioner Kolodziej
Seconded by: Commissioner Busa
Aye: Busa, Kolodziej, Christopher
Absent: Cerasuolo

Motion passed.

Correspondence to the Board

None

Public Comments

None

Meeting Minutes – The Commissioners reviewed the below minutes as presented.

January 6, 2020 – Committee Meeting

January 13, 2020 – Board Meeting

January 13, 2020 – Special Committee Meeting Minutes

Finance

None

Building and Grounds Committee

Superintendent of Parks Reports - Commissioner Kolodziej reviewed the report provided by Mr. Burg. Discussion was held on portable cooling units for the Highridge Ice Rink and the installation of security cameras.

Community Center Committee

Community Center Manager Report - Commissioner Cerasuolo reviewed the Executive Directors report and the Early Childhood Director Report. There were no questions.

Early Childhood Director Report – Commissioner Cerasuolo reviewed the Early Childhood Director’s report with the Commissioners. There were no questions.

Mayfair Recreation and Banquet Center Committee

Mayfair Recreation and Banquet Center Committee - Commissioner Gordon reviewed the Mayfair Center Manager report. There were no questions.

Banquet Report – Commissioner Gordon reviewed the Banquet report and there were no questions or concerns.

Policy Committee

None

Director Report - Mr. Hoskin

The Commissioners asked Mr. Hoskin to research a safety/security plan with the use of security cameras within the entire Park District. Mr. Hoskin reported the new website is close to launching. The Park District IT will be working on linking and activating the website and the use of Web Trac. Playgrounds Around the World is scheduled to remove the Community Park playground equipment this week. Mr. Hoskin discussed the Mayfair Banquet and Marketing Coordinator position, discussion was held.

The Commissioners discussed the Westchester Fest 2020. Mr. Hoskin reported he received an email from Mr. Paul Nosek, Mr. Hoskin responded shortly after he received the email asking what his schedule looked like for the following week so they could connect. Mr. Hoskin has not heard back from Mr. Nosek. The Commissioners discussed adding the below items to the IGA for the Westchester Fest 2020.

1. Westchester Police Security
2. Detailed Parking Plan
3. Detailed Shuttle Service Plan
4. Senior Citizen Parking/Services
5. Vendors Certificate of Insurance
6. Vendors Food Sanitation Certificate
7. ILCC BASSET Certified
8. Fence in all non-fenced yards
9. Replace/Repair any Damaged Property
10. No Carnival Rides

Attorney - Mr. Michael Muthleb

None

President Report

Commissioner Kolodziej would like to discuss a Foundation or combining the Citizen Advisory Board. Discussion will be held at the next meeting.

Old Business

None

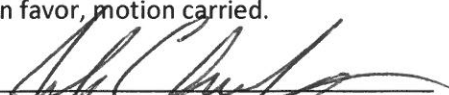
New Business

None

Motion to adjourn the Committee Meeting

Motion to adjourn the Committee Meeting at 9:04 P.M.

Motion by: Commissioner Busa
 Seconded by: Commissioner Kolodziej
 Absent: Commissioner Cerasuolo
 All in favor, motion carried.



 Joseph Christopher, Board President



 Lauralee Kane, Board Secretary

3/9/2020

 Date