

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
FEBRUARY 10, 2020
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order

President Christopher called the meeting to order at 7:05 P.M.

Roll Call

Commissioner Gordon, Commissioner Busa, Commissioner Kolodziej, Commissioner Cerasuolo and President Christopher. Also present: Attorney, Michael Muthleb; Finance Director, Dave Brink and Board Secretary, Lauralee Kane.

Correspondence to the Board

None

Public Comments

None

Meeting Minutes

There were no new minutes to review.

Finance

Mr. Brink reviewed the below Financial Statements for the month ending January 31, 2020

- Expense vouchers for the month of January 2020 in the amount of \$ 193,607.71
- Check Register and Voucher Summary – Last Check issued on January 13, 2020
- Revenue and Expenses by Fund January 2020 (\$119,045.82)
- Bank and Fund Summary for the month ending January 31, 2020 \$2,255,628.00
- Bond Issue Capital Projects Account Statement January 31, 2020 \$298,878.52
- YTD Operating Statement through January 31, 2020 – Actual \$ 484,919.71

Tax Abatement Ordinance 2020-1

Commissioner Busa reviewed the Tax Abatement Ordinance 2020-1 with the Board of Commissioners.

Tax Abatement Ordinance 2020-2

Commissioner Busa reviewed the Tax Abatement Ordinance 2020-2 with the Board of Commissioners.

Building and Grounds Committee

None

Community Center Committee

None

Mayfair Recreation and Banquet Center Committee

None

Policy Committee

Mayfair Banquet and Marketing Coordinator Job Description
Organizational Chart

Director Report – President Christopher reviewed Mr. Hoskin’s Director Report with the Commissioner

Mr. Hoskin had a meeting Friday morning, they are starting to work on the bigger logistic items. The current committee consists of Paul, Mr. Hoskin and Melissa. They will be creating a Volunteer Committee to help recruit and supervise the volunteers needed.

Mr. Hoskin was able to connect the IT and website people together, they are working on a solution to the email issue. The fence was installed around the playground on Tuesday, February 4th. The playground equipment has been removed.

Mr. Hoskin will discuss video surveillance in the parks with the Village of Westchester when they meet to discuss Westchester Fest 2020.

Attorney Report - Attorney, Michael Muthleb

The Commissioners reviewed the Intergovernmental Agreement by and between the Village of Westchester , Illinois, a municipal corporation (the “Village”) and the Westchester Park District, an Illinois park district (the “Park District”) WHEREAS, the Parties desire to partner to host the 2020 Fest (the “2020 Fest”). Discussion was held, Attorney Muthleb with make the requested changes and finalize the Intergovernmental Agreement for submission to the Village of Westchester.

President Report

None

Old Business

None

New Business

Commissioner Gordon shared information on what he learned at the IAPD. Implementing more special needs equipment in the park district was also discussed.

Motion to adjourn the Committee Meeting

Motion to adjourn the Committee Meeting at 8:35pm.

Motion by: Commissioner Busa
Seconded by: Commissioner Kolodziej
Absent: None
All in favor, motion carried.



Joseph Christopher, Board President



Lauralee Kane, Board Secretary

3/9/2020

Date