

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
OCTOBER 12, 2020 at 7:10 P.M.  
Westchester Community Center  
10201 Bond Street, Westchester, Cook County, IL**

**Call to Order**

President Christopher called the meeting to order at 7:10 pm.

**Roll Call**

Commissioner Derek Gordon – here; Commissioner Stanley Kolodziej – here; Commissioner Steve Cerasuolo – (absent); Commissioner Steven Busa – here; President Joseph Christopher – here

Also present were: Executive Director Dean Hoskin; Attorney Michael Muthleb; Finance Director David Brink; Interim Board Secretary Joyce Petkevich

Audience: Mrs. Zerre Russell, 826 Westchester Blvd; Mrs. Laura Ball, Westchester resident; Andrea Nieto, Schaumburg resident

**Pledge of Allegiance**

**Correspondence to the Board**

President Christopher stated there was no correspondence at this time.

**Public Comments**

President Christopher asked if there were any comments.

Mrs. Zerre Russell stated she was wondering what was done regarding the tree she has been asking about. She asked who owns the property the tree is on. She said the Park District is not taking care of it. She said she has been here everyone informing the board of her concerns and nothing gets done.

President Christopher thanked Mrs. Russell for her patience. He said the District received a written report from Sinnott Tree Service that said the two maple trees and the one sycamore tree are all healthy. He said the District just received the report this afternoon. Mrs. Russell said it causes damage and is all over her grass.

President Christopher also stated the Park District had a title search done regarding the property in question and it showed the property on which the tree in question stands is deeded to the Trustee of the Schools in 1955. He said the Park District will forward this information to the School District. President Christopher said just like the Village cannot touch the trees on Park property, the Park cannot touch anything that is on School property. Mrs. Russell stated this has been going on for years and said she is not happy. President Christopher said the Park has done more about this issue in the past few years. Mrs. Russell said she was insulted and will not tolerate this. She said she does not feel safe and now she will have to talk to school trustees. She said it's not fair. Mrs. Russell left the meeting.

**STAFF INTRODUCTION – Andrea Nieto, Banquet and Marketing Coordinator**

Executive Director Dean Hoskin was happy to introduce Andrea Nieto as the Banquet and Marketing Coordinator. He stated she previously worked at the Bensenville Park District and has 15 years of experience.

**Fiscal Year '20 Financial Report Presentation – Seldon Fox**

President Christopher asked Finance Director to take any questions regarding the audit. Finance Director Brink asked the Board if there were any questions regarding the audit presented. There were none. Mr. Brink then left the meeting.

**Meeting Minutes**

There were no questions, corrections, additions, or comments regarding the committee and board minutes of September 14, 2020.

**Finance**

Vouchers: Commissioner Busa asked if there were any questions regarding the expense vouchers for the month of September 2020 in the amount of \$216,619.85. There were none.

Financials: Commissioner Busa asked if there were any questions regarding the financial statements for the month ending September 30, 2020. Commissioner Busa noted the balance of over \$2.7M.

**Building & Grounds Committee**

Superintendent of Parks Report: Commissioner Kolodziej asked if there were any questions regarding the Superintendent of Parks report. Commissioner Gordon questioned the need for new roofing on the Community garage and pavilion. He was told they were over 20 years old. President Christopher stated the Memorial looks good.

**Community Center Committee**

Community Center Manager's Report: Commissioner Gordon asked for any comments or questions. He asked if Pet of the Week was something new. Director Hoskin said it started this year with Covid-19. President Christopher asked if it was getting any interest. Director Hoskin said it was not according to his measures, but then again, Westchester is pretty void of social media. He said there are a group of 14-15 people that respond. Commissioner Gordon asked what the plan was for Halloween since using the gymnasium was out due to the virus. Director Hoskin said there will be a trail outdoors the kids can participate in along the way. Rocks have been planted around the parks. The Halloween activities are on October 24<sup>th</sup>, 10 am to 1 pm. The Holiday party will be on December 2<sup>nd</sup> & 3<sup>rd</sup>; and Paws & Claus will be on December 4<sup>th</sup>.

Early Childhood Director's Report: Commissioner Gordon asked for any comments or questions. There were none.

**Mayfair Recreation and Banquet Center Committee**

Mayfair Recreation and Banquet Center Manager's Report: Commissioner Gordon asked if there were any questions. He noted the fall softball league was running and the fitness center was doing okay.

Banquet Report: Commissioner Gordon stated that banquets are still limited to a maximum capacity of 50 due to the pandemic.

#### **Policy Committee**

President Christopher asked if there were any comments. There were none.

#### **Director's Report – Mr. Hoskin**

Resolution 2020-04 – A resolution authorizing and approving the submission of an application for coronavirus relief funds to Cook County under the Coronavirus Aid, Relief, and Economic Security Act (“Cares Act”) and authorizing and approving an intergovernmental and sub-recipient agreement for coronavirus relief funds with Cook County for the Westchester Park District, Cook County, Illinois. Director Hoskin said we could receive up to \$5,000 if approved. He stated he will apply if the board approves.

Contractual Services: Camberly Shelters – stripped down and ready for paint; Gladstone South Field – tree roots sticking out and will try putting more dirt down to prevent erosion.

Commissioner Gordon complimented the work done on the entrance to Gladstone Park. He also stated he was insulted by Mrs. Russell’s claim that she has been communicating with us for years; he said her communication with the Board was since May 2020. Commissioner Kolodziej noted Sinnott’s report said there is nothing wrong with the tree and the Park District staff should not touch it.

Director Hoskin reported the pool liner process has begun. He reported the IPRA-IAPD meeting will be a virtual conference only. He said staff can attend if they wish.

Fund 30 – Pool: Director Hoskin stated this fund was set up as an enterprise fund; however, ours is not an enterprise fund since we use bond monies. He said our auditors recommend we remove it and blend it into the general recreation fund. Commissioner Busa said he would like to speak to Finance Director Dave Brink. Commissioner Busa stated his concern that the revenues and expenses regarding the pool would be diluted with all the other general rec’s financials. He said he wants to be able to eyeball exactly how the pool’s finances are doing. He said if there is an easy way for Dave to extract that information from the general recreation fund, then he would have no problem with the recommendation. However, Commissioner Busa wants to speak to Dave Brink before agreeing to anything. Director Hoskin said it was Dave’s recommendation as well as the auditor’s to blend it into the recreation fund. All commissioners agreed if it’s a simple task to extract the pool information from the recreation fund, then Fund 30 can be dissolved. Dean will ask Dave tomorrow.

#### **Attorney's Report**

Attorney Muthleb reported it took 5 weeks to get the title search done to determine who owns the property the tree (that Mrs. Russell complains about) is located.

#### **President Report**

Nothing to report

#### **Old Business**

NONE

**New Business**


Commissioner Gordon said he played golf at Chicago Highlands and spoke to Mr. John Baxter about working something out for offering some type of golf classes there in conjunction with the Park District. He will pursue this further.

**Motion to Adjourn**

Motion to adjourn the Committee Meeting was made by Commissioner Kolodziej and seconded by Commissioner Gordon.

ROLL CALL VOTE: Commissioner Gordon – aye; Commissioner Kolodziej – aye; Commissioner Busa – aye; President Christopher – aye      MOTION PASSED.

The meeting was adjourned at 8:00 pm.

  
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Joseph Christopher, Board President

  
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Joyce A Petkevich, Interim Board Secretary

Date: 11-9-2020