

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
MARCH 8, 2021 at 7 P.M.
Westchester Community Center
10201 Bond Street, Westchester, Cook County, IL**

Call to Order:

President Christopher called the meeting to order at 7:03 pm.

Roll Call

Commissioner Derek Gordon – here; Commissioner Stanley Kolodziej – here; Commissioner Steve Cerasuolo – here; Commissioner Steven Busa – here; President Joseph Christopher – here

Also present were: Executive Director Dean Hoskin; Attorney Michael Muthleb; Board Secretary Laura Ball

Audience: Daniel Maldonado

Pledge of Allegiance

Correspondence to the Board

none

Public Comments

none

Meeting Minutes

There were no corrections, additions, or comments regarding the committee meeting minutes on February 1, 2021 as well as the board meeting minutes on February 8, 2021.

Finance

Financials: Expense vouchers for the month of February 2021 were \$138,690.35. The total fund balance for February 28, 2021 is 1,832,640.48. Per D. Hoskin-two-thirds of spring property tax revenue has been collected. Commissioner Busa agreed that the funds are at a high point because of spring property tax revenue.

Building & Grounds Committee

Commissioner Kolodziej stated he will go over bid results with the Board regarding the Mayfair Tennis Court crack fill and resurfacing and Community Center HVAC replacement of 4 units. There were no additional questions in regards to the report.

Commissioner Kolodziej questioned if some equipment in the Fitness Center to open up more treadmills. President Christopher questioned if it was worth the time and effort to moving machines and finding a place to store machines. Commissioner Busa stated this should be a decision for the Executive Director and not a Board Park Commissioners decision. President Christopher asked if when the Park District replaces the park equipment in an HOA you need to notify homeowners. It is not

believed so. Commissioner Gordon thanked the Park District for all the work that was done on the ice rink even being down one employee.

Community Center Committee

Community Center Manager's Report: Commissioner Cerasuolo asked if there were any questions or comments on the report. There were none. Commissioner Gordon commented on Egg Your Yard event being planned since there cannot be the usual Easter Party at the Community Center.

Mayfair Recreation and Banquet Center Committee

Mayfair Recreation and Banquet Center Manager's Report: Commissioner Gordon asked if there were any questions or comments on the report. There were none.

Policy Committee

Nothing at this time.

Director's Report – Mr. Hoskin

Park District is working on plans to open the pool this summer and have summer camp. COVID19 guidelines will be followed. Summer Camp will have 7 locations with 15 children in each group totaling 105 camp participants- there are usually 100 more participate. May only break even. The money from Cook County was finally received for \$5000 for COVID related expenses. There is a new hire, Charlene Jefferson, who will be a seasonal employee and will work at Mayfair as a banquet coordinator. Still trying to fill the maintenance position. Executive Director Dean Hoskin stated the Addison Creek project and contracts should be awarded by late summer. Reached out to Village about running water to Dog Park and have heard nothing. There has been no response from Strikes about outfield fence at Gladstone so there will be no fence at Gladstone.

Dean Hoskin discussed plans for opening pool. Due to COVID 19 restrictions the pool has to operate at 50% occupancy or 50 people whichever is less. Pool occupancy is 600 therefore the pool occupancy will be 50 people. There will be no pool passes sold. There will be 3-2hour time slots that people will have to reserve. The pool will open for 2 hours, the pool will be cleared after 2 hours, the pool will be cleaned for 30 minutes and the next 2 hour slot will enter the pool. That will equal 150 persons per day at \$4 per person. There are 94 pool days so the max revenue would be \$56,400. The cost of just the staff during the pool season is \$113,000. This is not taking into account maintenance, radio, gas electricity etc. Conservatively speaking the pool will lose \$150,000. Only 1 reservation per person per day as of now but Dean will look into a person being able to book another slot if it is open. Campers will still use the pool, there will still be swim lessons, pool rentals, adult laps, and exercise classes. Park District is hoping swim lessons and rentals will help but into the loss. Masks will have to be worn if you are not in the pool swimming. Dean stated him and Lianne are working with many other Park Districts to get ideas. Commissioner Busa questioned if it would make sense not to open the pool because it may affect the viability of the Park District. Executive Director Dean Hoskin stressed the pool is an amenity to the residents and they want the pool open. Projects are funded with bond money so this loss will not affect it. There is a \$230,000 fund balance in the pool account. That is what the fund is for. President Christopher agreed the pool should be open and we are able to open because we saved for it. The Board of Commissioners agreed they will support Dean with the opening of the pool and also agreed upon the \$4 fee.

Attorney's Report

None.

President Report

President Christopher commented on School District 92.5 reaching out to the Early Childhood staff in getting COVID19 vaccines.

There was a meeting with Don Ortale with the National Association of Park Foundations. The cost to get a foundation up and running would cost less than \$500. Don could act as a consultant for 6-8 months to get everything up and running at a consulting cost of \$10,000. There could also be ongoing yearly costs such as an audit. Commissioner Gordon stated he is in favor of proceeding with the foundation but maybe wait a few months. It was agreed upon by the Board of Commissioners to table this until next month and for Dean to hold off on paying the membership fee until the fall.

Old Business

None

New Business

None

Motion to Adjourn

Motion to adjourn the Committee Meeting was made by Commissioner Kolodziej and seconded by Commissioner Gordon.

ROLL CALL VOTE: Commissioner Cerasuolo – aye; Commissioner Kolokziej – aye
; Commissioner Gordon – aye; Commissioner Busa – aye; President Christopher – aye MOTION PASSED.

The meeting was adjourned at 8:40pm.



Joseph Christopher, Board President



Laura Ball Board Secretary

Date: 4.13.21