

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
May 10, 2021 at 7 P.M.
Mayfair Recreation and Banquet Center
10835 Wakefield Avenue, Westchester, Cook County, Illinois**

Call to Order:

President Christopher called the meeting to order at 7:02 pm.

Roll Call

Commissioner Derek Gordon – here; Commissioner Stanley Kolodziej – here; Commissioner Steve Cerasuolo - here; Commissioner Steven Busa – here; President Joseph Christopher – here

Also present were: Executive Director Dean Hoskin; Board Secretary Laura Ball; Attorney Michael Muthleb

Audience: none

Pledge of Allegiance

Correspondence to the Board

none

Public Comments

Executive Director Dean Hoskin introduced a new Westchester Park District Employee. Nicole Chesak is the new Mayfair Recreation and Banquet Manager. Jim Burg the Superintendent of Parks introduced the new maintenance person Mark Jagielo.

Meeting Minutes

Are there any questions, corrections, additions, or comments regarding the committee meeting minutes as well as the board meeting and committee meeting minutes on April 12, 2021? There were none.

Finance

Financials: Commissioner Busa reported expense vouchers for the month of April 2021 in the amount of \$198,364.23 and the financial statements for the month ended April 30, 2021. There were no questions.

Building & Grounds Committee

Commissioner Kolodziej reported the bid results for Sweetbriar Playground and Poured in Place Surface project. There were 3 bids, and the bid went to The Kenneth Company who was the lowest bidder. The Park District has never used The Kenneth Company before, but they had very good reviews.

Community Center Committee

Community Center Manager's Report: Commissioner Cerasuolo stated there was no change from last week's report. He asked if there were any questions or comments. There were none.

Mayfair Recreation and Banquet Center Committee

Mayfair Recreation and Banquet Center Manager's Report: Commissioner Gordon stated there was no change from the report from last week. He asked if there were any questions or comments. There were none.

Policy Committee

Nothing at this time.

Director's Report – Mr. Hoskin

This Friday May 14, 2021 Illinois is supposed to be entering into the bridge phase which is the phase before Phase 5. Health and Fitness is at 50% capacity – group fitness classes of 50 or fewer. Outdoor events will be 30 people per 1,000 sq. ft. Meetings/conventions is lesser of 1,000 or 60% capacity. Recreation is lesser of 100 people or 50% capacity indoor and outdoor is maximum groups of 100 with multiple groups permissible. Social events will be 250 people indoor and 500 people outdoor. Pools will be maximum groups of 100 bathers in 2 hour windows. June 11 we could be in Phase 5 and Dean believes there will still be mask mandates. Once we go the Phase 5 the Park District will work on pool passes. Dean stressed this will be a process and we all need to be flexible patient.

Executive Director Dean Hoskin asked the Board if they wanted to stick with residents only when the pool initially opens. All Directors agreed with this.

Commissioner Gordon asked if the website will be updated as soon, and the new phases go into effect. Dean stated it will be.

Dean received an email from the Village with the cost of the water meters. The cost of the meters from the Village will be \$9339.24. Dean stated the installation of the water meters will go out to bid as a whole. Commissioner Busa asked if the Park District must buy them through the Village and Dean said yes and Dean also stated the Village requires the work to be done by a certified plumber. Attorney Muthleb stated it is standard practice to have to buy the water meter from a village. Dean stated the Park District will be going out to bid for the labor.

Dean stated if there is a 4th of July Parade the Park District will not be doing any events at Community Center after the parade.

Attorney's Report

Nothing to report

President Report

Nothing to report.

Old Business

None

New Business

Commissioner Kolodziej reminded everyone about the Memorial Day Service outside at Mayfair.

Motion to Adjourn

Motion to adjourn the Committee Meeting was made by Commissioner Gordon and seconded by Commissioner Kolodziej.

ROLL CALL VOTE: Commissioner Cerasuolo – aye; Commissioner Kolodziej – aye; Commissioner Gordon – aye; Commissioner Busa – aye; President Christopher – aye MOTION PASSED.

The meeting was adjourned at 7:25 pm.



Joseph Christopher, Board President



Laura Ball, Board Secretary

Date: 6-14-21