

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
July 11, 2022, at 7 P.M.  
Westchester Community Center  
10201 Bond Street, Westchester, Cook County, Illinois**

**Call to Order:**

President Busa called the meeting to order at 7:03 pm.

**Roll Call**

Commissioner Derek Gordon – here; Commissioner Daniel Maldonado- absent; Commissioner Joseph Christopher – here; President Steven Busa – here

Also present were: Executive Director Dean Hoskin; Attorney Vlado Vranjes; Board Secretary Laura Ball

Audience: none

**Pledge of Allegiance**

**Correspondence to the Board**

None

At this time President Busa said some words about Commissioner Stan Kolodziej who had recently passed. Other Board members add their comments about the passion Stan had for the Village of Westchester not only serving as a Park District Commissioner but serving as Village Clerk. He was a respected person in the Community. He was a Vietnam War veteran and leader of the Brodie American Post #1437. A moment of silence was had for Stan Kolodziej.

President Busa also asked for a moment of silence for the passing of Commissioner Daniel Maldonado's grandmother Carmen Lydia Laboy.

Executive Director Dean Hoskin would like to excuse Finance Director Dave Brink after Public Comments since the approval of the budget has been moved to later in the meeting. It is noted that no Board Member had any questions for Dave and there were no public questions for Dave. It agreed that Dave could be excused.

**Public Comments**

There were none.

**Meeting Minutes**

Are there any questions, corrections, additions, or comments regarding the Committee Meeting Minutes of June 6, 2022? There were none. Are there any questions, corrections, additions, or comments regarding the June 9, 2022 Special Meeting Minutes? There were none. Are there any questions, corrections, additions, or comments regarding the Board Meeting and Committee Meeting minutes on June 13, 2022? There were none.

### Finance

Commissioner Christopher asked if there were any questions about the expense vouchers for the month of June 2022 in the amount of \$354,409.35 and the Financial Statements for the month ending June 30, 2022. There were none. Discussion on the Park District Credit Card Report. Is there a good checks and balances system in place? Do supervisors approve usage, are there spending limits in place. There needs to be a policy set in in place in regards to this. Commissioner Christopher will work with Executive Director Dean Hoskin to come up with a policy. President Busa asked if there were any significant changes to the proposed budget. Executive Director Dean Hoskin stated there was an additional amount added for pool supplies. President Busa asked is there was room in the budget for the adjustment in salaries. Dean stated there is room for the increase in salaries for full time employees.

### Building & Grounds Committee

Due to the passing of Commissioner Kolodziej Commissioner Gordon will assume the report. No additional questions. There were no issues with the trees at Gladstone due to the storm.

### Community Center Committee

Commissioner Maldonado was absent-Executive Director Dean Hoskin will do report. Scheduling at the pool will be tough at the end of July due to vacations and mid-August due to employees going back to school.

### Mayfair Recreation and Banquet Center Committee

Commissioner Gordon asked if there were any questions in regards to the report. There is still an open full-time position at Mayfair. Commissioner Gordon is working with Nicole on the Veteran's Day 5K Run and Breakfast. Sponsorships are still coming in the concerts at Mayfair on Wednesdays in August.

### Policy Committee

Discussion on the usage of the tennis courts for non-park district group lessons. The only way to stop is for the Commissioners to approve a policy to enforce. In the end, the police would be called to enforce the policy. The Board asked Dean to again reach out to other Park Districts to see how they handle the situation. Discussion on a work from home policy. Who can work from home? What safeguards are in place in regards to protecting confidential information? President Busa stated there needs to be a policy to protect data when working outside of the walls of the Park District. The Board was in agreement to have President Busa work with Executive Director Dean Hoskin on a work from home policy and work with IT on a security policy of the Park District's personal information.

### Director's Report – Mr. Hoskin

In regards to the Mayfair Parking lot project-more money will need to be spent to upgrade the retention area around the lot. There was a water main break at Mayfair-Village clamped off. Dean stated some Park Districts implemented only passholders are allowed to enter their pools. President Busa requested another Pool Budget vs Actual for the next meeting to review the numbers.

### Attorney's Report

No report.

### President Report

President Busa would like to honor Commissioner Kolodziej's work at the Park District in some manner. Executive Director suggested naming the Veteran's Day Run after Stan. President Busa will work with Commission Gordon and Christopher to come up with ideas.

Old Business

None

New Business

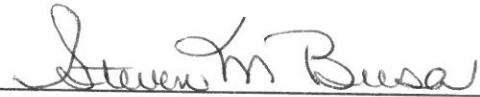
None

Motion to Adjourn

Motion to adjourn the Committee Meeting was made by Commissioner Christopher and seconded by Commissioner Gordon.

ROLL CALL VOTE: Commissioner Gordon – aye; Commissioner Christopher – aye; President Busa – aye  
MOTION PASSED.

The meeting was adjourned at 9:05 pm.



Steven M. Busa, Board President



Laura Ball, Board Secretary

Date: 8-8-22