

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
August 8, 2022, at 7 P.M.
Westchester Community Center
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order:

President Busa called the meeting to order at 7:02 pm.

Roll Call

Commissioner Derek Gordon – here; Commissioner Daniel Maldonado- here; Commissioner Joseph Christopher – absent; President Steven Busa – here

Also present were: Executive Director Dean Hoskin; Attorney Vlado Vranjes; Board Secretary Laura Ball; Joe Wright from Noventech; Superintendent of Parks Jim Burg; and new Westchester Park District Employees Jovani Huerta and Jose Mendiala

Audience: Residents Nicole Molinaro and Leann Pettis

Pledge of Allegiance

Correspondence to the Board

The Board of Commissioners received a Thank You letter from the family of Stan Kolodziej.

Public Comments

There were none.

At this time Superintendent of Parks Jim Burg introduced the two new Park District employees Jovani Huerta and Jose Mendiala.

Policy Committee

At this time Executive Director Dean Hoskin introduced Joe Wright from Noventech to discuss work from home and cyber security. It was suggested by Joe to have more cyber security for employees who are logging in from home. Two examples would be using a VPN or using multi factor authentication. President Busa expressed he would like to move forward with additional steps to be taken to secure sensitive information while employees are working from home. President Busa would also like to create a work from home policy the references these safeguards. Executive Director Dean Hoskin stated for the record there has not been a breach of data at the Westchester Park District.

Meeting Minutes

Are there any questions, corrections, additions, or comments regarding the Public Hearing, Board Meeting and Committee Meeting minutes on July 11, 2022? There were none.

Finance

In Commissioner Christopher's absence President Busa presented the financial statements. There were no questions. Currently there is \$4,279,344.33 in all the funds.

Building & Grounds Committee

Commissioner Gordon commented on the number of benches at Mayfair Park. The Highridge Sake Park is open. On July 28th at 7:30 glass bottle was thrown over the pool fence and shattered with glass going into the pool. The pool has been drained and there are two pressure drain plugs in the deep end that were pulled in order the pump out the rest of the water. The maintenance team removed the filter bags and cleaned out the gutters. The clean-up should be done by Wednesday August 10th. Once everything has been cleaned the process of refilling the pool will begin which will be after hours and will take 28-30 hours to fill. Assuming the Park District can get chlorine, once the pool is filled, they will begin to add chemicals to the pool on Friday August 12th. It is estimated that it will take 4-6 days to get the pool to the minimally acceptable chemical levels. That puts the opening date of Wednesday August 17th. Information went out to the passholders letting them know they can use the pool at Forest Park. The Westchester Police came to the Community Center and reviewed the video tapes from July 28th. The individuals are banned from the Park District. The Park District will be pressing charges to the full extent and a Civil Suit will be filed to help recoup costs.

Community Center Committee

Commissioner Maldonado thanked Dean and the staff on the staff for getting the pool cleaned. Thank you also to the Day Camp Employees for their work this summer. At this time Executive Director Dean Hoskin spoke about the pool re-opening. Dean stated theoretically the pool can reopen on August 15th if the chemicals are balanced in the water. President Busa asked Dean to continue to keep the public updated on a daily basis. Commissioner Gordon asked if there was any way we could extend the pool open days until past Labor Day. Executive Director Dean Hoskin stated many life guards are back in school and when hired were told they would be done at Labor Day. In regard to hiring new like guards or trying to pull lifeguards from surrounding communities the Westchester Pool life guards are Red Cross Certified and the new lifeguards would have to be trained. President Busa stated keeping the pool open on weekends past Labor Day would be the right thing to do for the residents of Westchester. Executive Director will reach out and try to find lifeguards for weekends after Labor Day. Drool at the Pool will be the last event at the pool.

Mayfair Recreation and Banquet Center Committee

Commissioner Gordon stated Mayfair Director Nicole Chesk has the Fall Softball leagues ready to go. The link for the Veterans Day 5K Run is on the website.

Policy Committee

Executive Director Dean Hoskin presented the Commissioners with information on non-park district facility usage. President Busa asked the Commissioners if they would like to move forward with a policy on this. The Commissioners would like to move forward with a tennis court specific policy. President Busa and Commissioner Gordon will work on this.

President Busa met with Executive Director Dean Hoskin and Director of Finance Dave Brink in regards to the vacation policy. Dean has ideas that will help clarify the policy. President Busa would like the Commissioners to be prepared to discuss this at the September meeting.

Director's Report – Mr. Hoskin

Abby Paving is ready to move forward with the Mayfair Parking Lot Project-they are waiting for the permit to go through. Summer Concert Series is every Wednesday in August at Mayfair. The Park District will be submitting an Illinois Department of Natural Resources Open Space Land Acquisition and Development grant (OSLAD) in 2022. If the Park receives the grant, they will receive half the money up front to begin work at Highridge Park. If the Park does not get the money just the budgeted repairs will be completed. President Busa asked Dean to come up with alternatives to the skate park if the park does receive the grant.

Attorney's Report

Working on the audit of vacation and sick leave. Attorney Vlado Vranjes will have something to present at the next meeting.

President Report

President Busa will work with Commissioner Gordon on ways to honor Commissioner Kolodziej's work at the Park District.

Old Business

None

New Business

None

Motion to Adjourn

Motion to adjourn the Committee Meeting was made by Commissioner Gordon and seconded by Commissioner Maldonado.

ROLL CALL VOTE: Commissioner Gordon – aye; Commissioner Maldonado – aye; President Busa – aye
MOTION PASSED.

The meeting was adjourned at 8:34 pm.



Steven M. Busa, Board President



Laura Ball, Board Secretary

Date: 9-12-22