

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
October 10, 2022, at 7 P.M.
Westchester Community Center
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order:

President Busa called the meeting to order at 7:03 pm.

Roll Call

Commissioner Derek Gordon – here; Commissioner Daniel Maldonado- here; Commissioner Joseph Christopher – here; President Steven Busa – here

Also present were: Executive Director Dean Hoskin; Attorney Vlado Vranjes; Board Secretary Laura Ball

Audience: Leann Pettis

Pledge of Allegiance

Correspondence to the Board

None

Public Comments

None

Meeting Minutes

Are there any questions, corrections, additions, or comments regarding the Board Meeting and Committee Meeting minutes on September 12, 2022? There were none.

Finance

Commissioner Christopher presented the September 2022 financial statements and the expense vouchers for the month of September totaling \$219,395.92. There were no questions.

Building & Grounds Committee

Commissioner Gordon asked if there were any questions. There were none.

Community Center Committee

Commissioner Maldonado asked if there were any questions. There were none.

Mayfair Recreation and Banquet Center Committee

Commissioner Gordon stated there is an update on the Veteran's Day Event. Commissioner Gordon found a speaker for the event and will supply transportation for the speaker.

Policy Committee

Discussion on 2532 Ordinance – Private Tennis Instruction. President Busa does not want to include a price in the policy that way Executive Director Dean Hoskin does not have to approach the Board if the

price changes. The permit process will be similar to renting other facilities within the Park District. Executive Director Dean Hoskin will come up with criteria for renting the tennis courts. President Busa asked is there were any questions for concerns regarding Policy 9.1 – 9.4 Vacation, Holiday, Floating Holiday, and Sick Pay. The key change is the timing of when you can and must take vacation time. President Busa asked if there were any questions regarding changing the pay periods. The pay period change will go from twice a month to every two weeks.

Director’s Report – Mr. Hoskin

Executive Director Dean Hoskin asked-assuming the vacation policy will be approved at tonight’s Board Meeting- what should the Park District do with the days that were banked for people during COVID. President Busa stated these days can be added on to the regular vacation days. Dean stated some people may have over 20 vacation days. Dean will talk to Executive Finance Director David Brink about cashing out these extra days. There has been a change or order in regard to the Mayfair parking lot project. There will be a credit of \$144,921.19 which will bring the cost of the project down to \$533,002.71. The credit was due to the reduced amount of base gravel needed.

Attorney’s Report

There is an updated draft of the audit of certain payroll incentive practices and attorney Vlado Vranjes will review with President Steve Busa.

President Report

President Busa worked with attorney Vlado Vranjes on a Resolution honoring the life of Stanley V. Kolodziej and his service to the United States Navy and to the Westchester Park District, County of Cook, State of Illinois. President Busa read the Resolution to the Board. Shirby Miller will be the new Commander of American Legion A.L. Brodie Post #1437 in Westchester Illinois.

Old Business

None

New Business

None

Motion to Adjourn

Motion to adjourn the Committee Meeting was made by Commissioner Christopher and seconded by Commissioner Maldonado.

ROLL CALL VOTE: Commissioner Christopher – aye; Commissioner Gordon – aye; Commissioner Maldonado – aye; President Busa – aye MOTION PASSED.

The meeting was adjourned at 7:38 pm.



Steven M. Busa, Board President



Laura Ball, Board Secretary

Date: 11-14-22