

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
September 11, 2023, at 7 P.M.  
Westchester Community Center  
10201 Bond Street, Westchester, Cook County, Illinois**

**Call to Order:**

President Busa called the meeting to order at 7:02 pm.

**Roll Call**

Commissioner Marianne Nagl – here; Commissioner Derek Gordon – here; Commissioner Daniel Maldonado- absent; Commissioner Joseph Christopher – here; President Steven Busa – here

Also present were: Acting Executive Director Lianne Robinette; Board Secretary Laura Ball; Park District Attorney Vlado Vranjes

Audience: Westchester resident Leann Pettis

**Pledge of Allegiance**

After the Pledge of Allegiance President Busa stated it has been 22 years since the events of September 11<sup>th</sup> and asked for a moment of silence.

**Correspondence to the Board**

none

**Public Comments**

Resident Leann Pettis questioned the status of the Platts of Survey which were discussed at a prior Committee Meeting. President Busa stated it is very costly to obtain these documents. This is something the Park District does need to obtain but as of right now it is not a high priority item. Leann also stated the Village will be passing in ordinance in regard to the Buckthorn around Westchester.

**Meeting Minutes**

Are there any questions, corrections, additions, or comments regarding the Committee and Board Meeting Minutes of August 14, 2023. There were none.

**Finance**

Review of the expense vouchers for the month of August 2023 in the amount of \$338,765.11 and the Financial Statements for the month ending August 31, 2023. There were no questions.

**Building & Grounds Committee**

Commissioner Christopher stated summer programs have ended and so the floors at Community Center gym as well as the floors at the Community Church have been redone.

### **Community Center Committee**

In Commissioner Maldonado absence Commissioner Nagl gave the report. There were no questions. President Busa stated that the August movies in the park was not well attended because kids were back in school. Need to plan better next year. Thank you to the Lions Club for making popcorn.

### **Mayfair Recreation and Banquet Center Committee**

Commissioner Gordon stated the softball summer league was ran very well. There will be no fall league because of lack of interest.

### **Policy Committee**

Commissioner Nagl stated there is nothing new as of this time.

### **Director's Report**

Interim Executive Director Lianne Robinette stated there are two more days of swimming and the final day will be the Drool at the Pool event. The Park District will have to pay an approximate licensing fee of \$900 to play music at the pool. Is this a one-time fee or a yearly fee or a per event fee? President Busa asked attorney Vranjes to come back with more information at the next meeting. There are two sponsors for the Veterans Day Run/Breakfast as of today. OSLAD project is going out to bid early October. On September 18<sup>th</sup> the new finance director will begin training. Naperville Park District got back to the Westchester Park District in regard to the cost of outdoor AED machines. Lianne passed out the information.

### **Attorney's Report**

Nothing currently.

### **President Report**

President Busa stated there are currently two applicants for the Citizens Advisory Board. The Board will decide on how to handle the interview process.

### **Old Business**

Commissioner Gordon stated the Special Events Committee meeting was earlier today with the Village, Library and School District. It was decided to put a calendar in the village paper each month with a list of the special events that are going on in Westchester. Trying to come up with ideas for different types of special events. The next meeting is October 9<sup>th</sup>.

Interim Director Lianne Robinette received a letter from the Westchester Chamber of Commerce in regard to the Pizza Palooza event they would like to have at Mayfair Recreational Facility. There are three Park District policies that would have to be waived with the Pizza Palooza event. 1. Offering of tickets for sale at the event this is a decision the Park District Board must approve 2. Drunkenness with regards to the sale of alcohol at the event-this is a decision made by the Executive Director 3. Gambling can only be allowed if the Executive Director gives permission. The first is a Park District Board decision and the other two are an Executive Director decision. After much discussion it was decided to let the Westchester Chamber of Commerce have all three rooms at Mayfair Banquets at cost plus \$250 flat fee as well as waiving the policies.

### **New Business**

Commissioner Nagl stated she has witnessed someone driving their car on the path behind Community Center.

**Motion to Adjourn**

Motion to adjourn the Committee Meeting was made by Commissioner Gordon and seconded by Commissioner Christopher.

ROLL CALL VOTE: Commissioner Christopher – aye; Commissioner Gordon – aye; Commissioner Nagl – aye; President Busa – aye      MOTION PASSED.

The meeting was adjourned at 8:28pm



**Steven M. Busa, Board President**



**Laura Ball, Board Secretary**

Date: 10-9-23