

WESTCHESTER PARK DISTRICT
CITIZEN ADVISORY BOARD
BOARD MEETING MINUTES
May 8, 2024 7:00PM
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois

Call to Order:

President Rollag called the meeting to order at 7:13pm

Pledge of Allegiance:

Roll Call:

Citizen Advisory Board Members: Joslyn Kane – here, Ryan Wright – not here, Wayne Rollag – here, Tom Wiener – here, Kathryn Sloan Smith – here around 7:34pm

Also present were: Executive Director Lianne Robinette, Park Commissioner Joe Christopher, Park Commissioner Steve Busa

Review and Approval of March 27th, 2024 Citizen Advisory Board Minutes:

No changes needed to be made to minutes

Motioned: Tom Wiener

Seconded: Joslyn Kane

Roll Call: Joslyn Kane – Aye, Ryan Wright – pass, Wayne Rollag – Aye, Tom Wiener – Aye, Kathryn Sloan Smith – pass

Public Comments: None – No public present

2.0 Potential Programs or Classes: No new business

3.0 Marketing or Promotion: No new business

4.0 Fundraising: No new business

5.0 Events – Bigger ones:

- Lianne – DJ committed to playing music
- Time: 12pm – 9pm (maybe 12pm – 8pm) September 14th
- Start at 12pm. Pickleball games start at 1pm til 5pm
- When should we open registration. Push residents for the first two weeks and then open the registration to other people.
- Limited to 50 participates. Limited spots available. Cap at a number for signing up and then waitlist people if needed. Age: start at 10? Make a separate registration for kids (10-14 years old) to sign up and one for adults.
- T-shirts – How much for shirt? Do we purchase more and sell them?
- Cost: \$30.00 and a t-shirt
- Sponsors: Do they get a shirt? Depends on amount they donate.
- Picnic games/DJ

- Name of event “Pickled in the park”
- Make sure advertise that it’s an actual community event

Food and beverage tents:

- Food, beer, drinks – doesn’t have to be specific times to advertise
- Oktoberfest theme
- Steve’s friend said his brewery stated that his microbrewery already has orders filled for Oktoberfest events. Maybe shy away from microbrewery.
- Just going to use Burke.

Sponsorships:

- For back of T-shirts
 - Top line: \$1,000
 - Next two lines: \$500
 - Bottom line: \$250
 - Just name: \$100
- Name on banner/advertisements: included in \$1,000? Or \$500
 - Banner: cost about \$250 with all the sponsors on it.
 - Own Banner: \$2,500
- Gold Level: Larger logo size on t-shirts/Banners/advertisements
- Silver Level: Smaller Logo size on t-shirts/Banners/advertisements
- Bronze Level: name on t-shirts/banners/advertisements

Bassett training: need to get training done.

6.0 Facility Usage: No new business

7.0 Big/Long Term projects: No new business

8.0 Potential Board Members: Motion to nominate for a 6th Board member Judy Saraceno.

Motioned: Tom Wiener

Seconded: Kathryn Sloan Smith

Roll Call: Joslyn Kane – Aye, Ryan Wright – pass, Wayne Rollag – Aye, Tom Wiener – Aye, Kathryn Sloan Smith – Aye

9.0 Old Business:

9.1 Survey Questionnaire Response Review:

9.2 October 5th Special Event Update see above

10.0 New Business:

Next Meeting: June 5th, 2024 7pm

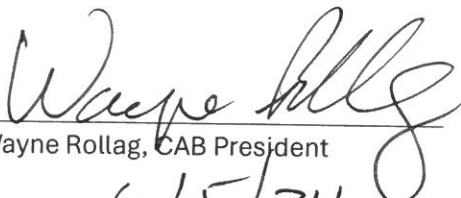
Adjournment Next Meeting:

Motion to adjourn the Citizen Advisory Board meeting made by Kathryn Sloan Smith and seconded by Tom Wiener

Roll Call Vote:

Citizen Advisory Board Members: Joslyn Kane – aye, Ryan Wright – pass, Wayne Rollag – aye, Tom Wiener – aye, Kathryn Sloan Smith – aye

The Meeting was adjourned at 8:52 pm



Wayne Rollag, CAB President
Date: 6/5/24



Joslyn Kane, CAB Secretary