

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
October 7, 2024, at 7 P.M.  
Westchester Community Center  
10201 Bond Street, Westchester, Cook County, Illinois**

**Call to Order:**

President Busa called the meeting to order at 7:01 pm

**Roll Call**

Commissioner Marianne Nagl – here; Commissioner Derek Gordon – here; Commissioner Daniel Maldonado- absent; Commissioner Joseph Christopher – here; President Steven Busa – here

Also present were: Executive Director Lianne Robinette; Board Secretary Laura Ball

**Audience**

Resident Leann Pettis

**Pledge of Allegiance**

**Correspondence to the Board**

**Public Comments**

**Meeting Minutes**

There are no changes to be made to the September 9, 2024, Committee and Board Meeting Minutes

**Finance**

Discussion on the payment options for the internal camera upgrade. Executive Director Lianne Robinette stated the Park District uses Imperial for this. This is for the internal camera that covers both buildings and the garage at Drury Lane. Imperial is giving the Park District terms to pay monthly instead of paying the entire amount up front. We will be using capital funds to pay this. Discussion on using Governmental Accounting Inc. option for the Finance Director Replacement. This company has been helping the Park District to fill in the gap. Lianne is happy with the performance of the company. They already work with several Villages and Park Districts. They do not handle human resource items but that can be filtered to other employees. Commissioner Christopher stated we already pay a retainer for our attorney, and this will be similar. There is a 30-day written notice to terminate. President Busa stated this is a good short-term solution and we are locked in at a three-year price with no increases.

**Building & Grounds Committee**

Commissioner Gordon stated the High Ridge project is coming along, and a punch list will be done soon. Commissioner Gordon discussed working with the Village for a security camera in the park. Commissioner Christopher stated the Village never came back to the Park District with options for this. President Busa asked Lianne to reach out to the Village Manager.

**Community Center Committee**

Commissioner Maldonado asked if there were any additional questions. There were none.

**Mayfair Recreation and Banquet Center Committee**

Commissioner Nagl stated there was nothing additional to the report and asked if there were any questions. There were none.

**Policy Committee**

Commissioner Christopher met with Lianne to review policies. There will be some adjustments made. There needs to be a part-time benefits policy, and some other policies need to be updated.

**Director's Report**

Executive Director Lianne Robinette stated the agenda for the Board Meeting next week will have a resolution to change FOIA Officers as well a resolution with respect to IMRF. There are 37 runners for Veterans Day Run. Currently working on Winter Wonderland event. The High Ridge project is wrapping up. A punch list will be done soon. Once the grass seed is established the Park District will take over the maintenance. Lianne stated they are thinking of doing a soft opening soon and save the grand opening for the spring.

**Attorney's Report**

The attorney was absent

**President Report**

Nothing to report

**Old Business**

Commissioner Gordon stated there are some outstanding questions from the attorney that needs to be wrapped up.

**New Business**

Nothing at this time

**Motion to Adjourn**

Motion to adjourn the Committee Meeting was made by Commissioner Maldonado and seconded by Commissioner Gordon.

ROLL CALL VOTE: Commissioner Maldonado – aye; Commissioner Gordon – aye; Commissioner Nagl – aye; Commissioner Christopher – aye; President Busa – aye      MOTION PASSED.

The meeting was adjourned at 8:21 pm.



Steven M. Busa, Board President



Laura Ball, Board Secretary

Date: 11-11-24