

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
COMMITTEE MEETING MINUTES  
November 4, 2024, at 7 P.M.  
Westchester Community Center  
10201 Bond Street, Westchester, Cook County, Illinois**

**Call to Order:**

President Busa called the meeting to order at 7:02 pm

**Roll Call**

Commissioner Marianne Nagl – here; Commissioner Derek Gordon – here; Commissioner Daniel Maldonado- absent; Commissioner Joseph Christopher – here; President Steven Busa – here

Also present were: Executive Director Lianne Robinette; Board Secretary Laura Ball

**Audience**

Resident Leann Pettis and Resident Tony Parrilli

**Pledge of Allegiance**

**Correspondence to the Board**

**Public Comments**

none

**Meeting Minutes**

The were no questions or additions for the Committee Meeting Minutes for October 7 and 14 as well as the Board Meeting Minutes for October 14<sup>th</sup>.

**Finance**

Discussion on the Tax Levy. If the interest rate exceeds 5% the Park District is required to advertise this in public papers, have a public hearing, and post legal notice. Since the interest rate is below that this will not be required. The annual bond issue will be held next week at the committee meeting. Next week Speer Financial representative Aaron Gold will summarize the bid results for the bond issuance.

**Building & Grounds Committee**

Commissioner Gordon asked if there were any questions in regard to the report. Currently working on the punch list for the job at High Ridge Park.

**Community Center Committee**

In Commissioner Maldonado's absence Executive Lianne Robinette gave the report. Voting will be at Mayfair as well as Community Center tomorrow. Still picking up excess Halloween candy for donation. Toys for Tots will be here at the Community Center.

**Mayfair Recreation and Banquet Center Committee**

Commissioner Nagl stated the lights are up in the Play Box. Veterans Day currently has \$7750 in sponsorship. Below is a list of all the people/businesses that contributed.

Christopher B Burke Engineering Ltd \$1000.00 rcvd

[Aperion Care](#) \$1000.00 rcvd

Noventech Inc. \$1000.00 rcvd

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Better Lending (reached out on 11.7.24 \$500 rcvd on 11.8.24)

[Athletico Physical Therapy](#) \$500.00 rcvd

[Impulse Rehab and Wellness](#) \$500.00 rcvd

Ingredient \$500.00 rcvd

[Redwood Living](#) \$500.00 - rcvd

Del Galdo Law Group, LLC \$500.00 rcvd

Better Lending LLC (came on late) \$500.00 rcvd via square

[Melissa's Pal Crêpes](#) in kind

[Village of Westchester](#) in kind – police – public works – fire - security

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[Direct Fitness Solutions](#) \$250.00 rcvd

[Westchester Food Pantry](#) \$200 plus \$50 in kind rcvd The Gable Family

Derek T Gordon \$250.00 rcvd

UpLand Design \$250.00 rcvd

Pauls – In kind \$250 Soup

Liberty Sales Corporation –\$250 rcvd

Rick & Olivia Ryan \$250 – rcvd

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[Emergency Plumbers "Good Guys"](#) \$100 rcvd

Victoria Vann \$100 rcvd

Midwest Commercial Fitness \$100 rcvd

Drew's Crew \$100 rcvd

[Gia Marie Benline](#) \$100 rcvd

American Legion Westchester Post 1437 - \$100 rcvd

Scouting America, Troop 73 \$100 rcvd

Daniel Maldonado \$100- rcvd

Steven M. Busa, CPA \$100 rcvd

Jewel – in kind - \$100 fruit

Sophia Collins - \$100 rcvd

Laura Ball - \$100 rcvd

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Evie Slavic \$25 sign rcvd

J4Jumping Beans \$25 brunch –rcvd

Janet Flores \$25 rcvd

### **Policy Committee**

Commissioner Christopher discussed updates and changes to some policies. Discussion on the Affiliate and Associates Agreements. Discussion on updating the banner program. Need to validate 501C3 status online. There needs to be better communication regarding the Westchester Park District's office

hours. The hours are 9am to 4pm. Anything after 4pm is considered next business day. Policy on banquet rentals during the day-no exceptions-the rate is \$150 per hour. Part-time staff benefits need to be updated. There needs to be a scale of benefits for part-timers in comparison to full time employees.

**Director's Report**

Executive Director Lianne Robinette stated part-time employees can accrue time off. Employees who are 15 at the pool over the summer must have a manager who is 21 years old.

**Attorney's Report**

Waiting for Vlado to call in

**President Report**

President Busa stated the Efficacy Committee will not meet next week. There will be an Efficacy Committee Meeting at 6:30pm on December 2<sup>nd</sup>.

**Old Business**

Nothing at this time

**New Business**

Commissioner Gordon asked if the Park District was having a holiday party like last year. Executive Director Lianne Robinette said it is in the works now.

At 8pm Park District attorney Vlado Vranjes called in. Executive Director Lianne Robinette stated April 30, 2025, is the end date of the High Ridge project per the OSLAD Grant. Everything must be finished by that time to receive grant money. Abby Paving is the company doing concrete work. Depending on the weather the concrete should be finished up by next week. Vlado requested to see the contract from Keno to identify the deadline. Lianne will get this to Vlado. Vlado was off the phone at 8:08.

**Motion to Adjourn**

Motion to adjourn the Committee Meeting was made by Commissioner Gordon and seconded by Commissioner Christopher.

ROLL CALL VOTE: Commissioner Nagl – aye; Commissioner Gordon – aye; Commissioner Christopher – aye; President Busa – aye      MOTION PASSED.

The meeting was adjourned at 8:10 pm.

  
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Steven M. Busa, Board President

  
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Laura Ball, Board Secretary

Date: 12-9-24