

WESTCHESTER PARK DISTRICT BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
FEBRUARY 2, 2015 7:00 pm
Westchester Community Center
10201 Bond Street, Westchester, IL 60154

I. Call to Order

President Gordon called the Westchester Park District Committee meeting to order at 7:02 P.M.

- II. Roll Call** was taken by President Gordon. Present: Commissioner Busa, Commissioner Casey, Commissioner Christopher and Commissioner Luciano. Also present: Executive Director of Parks and Recreation, Gary Kasanders and Board Secretary, Lauralee Conway.

III. Pledge of Allegiance

IV. Correspondence to the Board

None

V. Public Comments

None

VI. Minutes to be reviewed:

October 6, 2014 Closed Session	October 13, 2014 Closed Session
January 5, 2015 Board Meeting	January 5, 2015 Closed Session
January 12, 2015 Committee Meeting	January 12, 2015 Board Meeting
January 12, 2015 Closed Session	January 15, 2015 Board Meeting
January 15, 2015 Closed Session	
January 14, 2015 Citizen Advisory Board Meeting	

President Gordon asked if there were any changes or comments to the minutes, there were none.

VII. Review of staff reports

Ms. Robinette reported the "free week" ran 7 days in early January and brought in 40 individuals attended the fitness classes and 110 individuals attended the fitness center. The Park District was able to capture many of these individuals' emails who may not already be in our system for future fitness center/park district communication. Commission Luciano requested Ms. Robinette send emails out to communicate the next free week. Commissioner Luciano asked for the financial reports for the pool revenue. Ms. Robinette will report her findings at the next Committee meeting.

VIII. Finance Committee

Tax Abatement Ordinance

Commissioner Busa discussed the Ordinance No. 2015-1, An ordinance abating the tax heretofore levied for the year 2014 to pay debt service on General Obligation park Bonds (Alternate Revenue Source), Series 2009 of the Westchester Park District, Cook County, Illinois. Commissioner Busa discussed the Ordinance No. 2015-2, An ordinance abating the tax heretofore levied for the year 2014 to pay debt service on General Obligation park Bonds (Alternate Revenue Source), Series 2013B of the Westchester Park District, Cook County, Illinois. President Gordon asked if there were any comments, there were none.

Capital Improvements Statement

The Board reviewed the Capital Improvements Statement. President Gordon asked if there were any comments, there were none.

Audit Status

Discussion was had on a letter from the State Comptroller and the completion of the audit. Commissioner Busa requested a filing and completion audit status meeting with Mr. Miller. Mr. Kasanders agreed to arrange the meeting.

IX. Directors Report – Request for funding.

Mr. Kasanders discussed the Turf Mowing Bid Opening, Alliance Turf Management was the lowest bidder and discussed the purchase of office storage and equipment. The board approved the equipment and storage purchase. Commissioner Luciano directed Mr. Kasanders to clean and paint the storage room floor.

X. Attorney's Report

None.

XI. Presidents Report

President Gordon shared Mr. Kavanaugh's report of the IAPD/IPRA Conference 2015. Mr. Kavanaugh thanked the board for the opportunity to attend the conference. The conference was a great benefit factor and learning experience for Mr. Kavanaugh. He will use what he learned and create new ideas to better the Park District.

XII. New Business

Commissioner Busa asked about the status of the "suggestion box". The Board agreed to re-introduce the suggestion box. Discussion was had on trainers at the Park District and the policy rules of the fitness center. Commissioner Busa asked to review the trainer policy rules and regulations at a future meeting and add restructuring of staff to the next meeting agenda.

XIII. Old Business

None.

XIV. Closed Session

Commissioner Luciano motioned to enter into closed session at 8:45 P.M. under (5ILCS 120/2(c)(1) " The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body". Commissioner Christopher seconded the motion.

All in favor, Motion Carried.

XV. Adjournment

President Gordon moved to adjourn the Committee meeting at 8:58 P.M.

All in favor, Motion Carried.



Derek Gordon, Board President

April 13, 2015



Lauralee Conway, Board Secretary

April 13, 2015