

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONER  
July 11, 2016 BOARD MEETING MINUTES  
Westchester Community Center  
10201 Bond Street, Westchester, IL 60154**

**1. Call to Order**

President Busa called the Westchester Park District Committee meeting to order at **9:36 P.M.**

**2. Roll Call**

Present: President Busa, Commissioner Gordon, Commissioner Christopher and Commissioner Cavanaugh. Also present: Executive Director; Mr. Gary Kasanders, Attorney; Steve Adams and Board Secretary, Lauralee Conway.  
Commissioner Martin attended the meeting via telephone conference due to work circumstances.

**3. Public Comments - None**

**4. Motion to approve the following meeting minutes:**

Motion to change the following June 13, 2016 Committee Meeting minutes:  
Recreation comments by Commissioner Gordon. Strike the comments page 2, under recreation the 4th sentence. The following sentence will be removed from the minutes:

*Commissioner Gordon reporting "We have had one incidence where staff had to stop letting people in".*

June 13, 2016 Closed Session Meeting - No changes

June 13, 2016 Closed Session Meeting - No changes

Motion by: Christopher

2nd by: Cavanaugh

Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

Absent: None

**Motion Carried.**

**5. Motion to approve the expense vouchers for the month of June 2016 in the amount of \$281,911.32.**

Motion by: Christopher

2nd by: Gordon

Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

Absent: None

**Motion Carried.**

**6. Motion to approve Ordinance 2016-5:**

An Ordinance adopting the combined annual budget and appropriation of funds for the Westchester Park District, Westchester, Cook County, Illinois for the fiscal year beginning on the first day of May, 2016 and

ending

on the Thirtieth (30th) day of April, 2017.

Motion by: Cavanaugh

2nd by: Gordon  
Roll Call Vote: Gordon, Cavanaugh, Christopher, Martin, Busa  
Absent: None  
**Motion Carried.**

7. **Motion to enter into executive session at 9:44 P.M. under:**  
**SILCS 120/2(c)(11); "Litigation, when an action against, affecting, or on behalf of the particular public body**  
has *been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded into the minutes of the closed meeting."*

**SILCS 120/2(C)21; the discussion of minutes of meetings lawfully closed under the Act, "For purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act"**

Motion by:  
2nd by:  
Roll Call Vote:  
Absent: None  
**Motion Carried.**

8. **Motion to reconvene Board Meeting at 11:15 P.M.**  
Motion by: Christopher  
2nd by: Martin  
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa  
Absent: None  
**Motion Carried.**

9. **Motion to withhold all closed session minutes with the exception of the portion of the December 14, 2015 pertaining to the executive session review and to retain as confidential all other closed session minutes not previously released, and erase Verbatim Recordings in accordance with the Open Meeting Act.**  
Motion by: Cavanaugh  
2nd by: Christopher  
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa  
Absent: None  
**Motion Carried.**

10. **Motion to approve the Resolution of the Destruction of Verbatim Recordings of Closed Session Meetings. Be It Resolved that the Board of Park Commissioners of the Westchester Park District, Cook County, Illinois accept for destruction the verbatim audiotapes of Closed Sessions:**
- a. A verbatim record exists.
  - b. At least 18 months have passed since the date of the meeting.
  - c. The Board of Park Commissioners have approved the written minutes of the closed meetings,  
regardless of whether the minutes have been released for public review.
  - d. There is no lawsuit pending regarding the legality of the closed session.
- All tape recordings have met these criteria and are hereby authorized to be destroyed under the amended Public Act 93-523, of the Open Meetings Act.
- Motion by: Christopher  
2nd by: Cavanaugh  
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa  
Absent: None  
**Motion Carried.**

**11. Old Business**

Commissioner Cavanaugh asked to discuss the dog park policy and leash policy at the next board meeting.

**12. New Business**

President Busa asked the Board of Commissioners to review and complete the Executive Director's Performance

Appraisal and return it to Attorney Adams by August 2, 2016. President Busa requested a special meeting on August 15, 2016 to discuss the Executive Director's Performance Appraisal. Commissioner Gordon asked Mr. Kasanders to add a thank you on the Park District sign for the Westchester Police Department.

**13. Commissioner Christopher left the meeting at 11:19 P.M.**

**14. Motion to adjourn the Board Meeting at 11:25 P.M.**

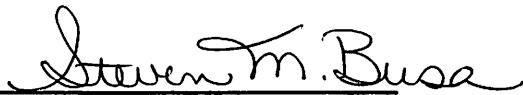
Motion by: Cavanaugh

2nd by: Gordon

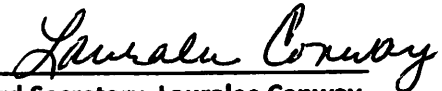
All if favor.

Absent: None

**Motion Carried.**



**President, Steven M. Busa**

  
**Board Secretary, Lauralee Conway**

8/8/16

**Date**