

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
June 12, 2017 at 7:00 pm
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order

President Martin called the meeting to order at 7:04 P.M.

Roll Call

President Martin, Commissioner Gordon, Commissioner Christopher and Commissioner Busa. Also, present: Executive Director; Gary Kasanders, Finance Director; Dave Brink, Attorney Steve Adams and Board Secretary; Lauralee Conway.

Absent: Commissioner Cavanaugh

Public Comments

None

Minutes

Review of minutes of the Committee and Closed Session meetings held on May 1, 2017 and the Committee and Board meetings held on May 8, 2017.

Finance Statements - Mr. Brink and Commissioner Busa presented the following reports to the Board of Commissioners.

- Review of the expense vouchers for the month of May 2017 in the amount of \$240,802.32
- Check Register and Voucher Summary
- Revenues and Expenses by Fund
- Bank and Fund Summary for the month ending May 31, 2017
- Bond Issue Capital Projects Account Statement May 31, 2017
- Operating Statement May 2017

Building and Grounds Committee - Commissioner Gordon

Mr. Kasanders reported there is a current employee that is interested in the full time maintenance position. Commissioner Gordon asked when he could move forward to contact the residents of Westchester regarding the Dog Park. The Commissioners agreed to form a plan on how to contact the residents of Westchester after the IGA is approved by the Village of Westchester.

Recreation Committee - Commissioner Cavanaugh

None

Marketing Committee - Commissioner Christopher

None

Policy Committee

6.1 Resolution appointing an authorized agent under the Illinois Municipal Retirement Fund Act. Mr. Kasanders reported the Park District will be appointing Mr. Brink as the authorized agent under the Illinois Municipal Retirement Fund Act. The Board of Commissioners agreed.

6.2 Intergovernmental Agreement between the Westchester Park District and the Village of Westchester for use of parkway space at Norfolk for a Dog Park. Attorney Adams reviewed the IGA previously with the Board of Commissioners and reported it is ready for the Commissioners to approve. The Commissioners did not have any changes to the IGA. The Commissioners agreed to approve the IGA pending on the Village of Westchester approving the IGA. President Martin will reach out to the Village President notifying him the IGA will be approved by the Park District Commissioners at the July Board meeting. Running water lines to the dog park was also discussed.

6.3 Change to personnel manual page 67 M. 4. 1-5 and establish Appendix B Defined Contribution Rates. All the Commissioners agreed on the below health insurance defined contribution rates.
Health Insurance Defined Contribution Rates for the Plan Year Beginning July 1, 2017 Ending June 30, 2018.

Employee only	\$500 per month
Employee plus Spouse	\$1,000 per month
Employee plus child(ren)	\$825 per month
Family	\$1,400 per month

6.4 Changes to Pool Rental Application and Pool Permits. Mr. Kasanders reviewed the changes to the pool rental application and pool permits with the Commissioners. Commissioner Christopher discussed adding language mandating a DJ provide proof of insurance to the Park District. The Commissioners discussed how to regulate and define explicit music and decibels of music. Attorney Adams will research noise ordinances and how other communities regulate decibels of noise. Commissioner Busa requested adding the DJ not be allowed to use explicit, vulgar or inappropriate language. Commissioner Busa discussed the definition of a NFP applicant = Illinois NFP or any 501c. Attorney Adams will update and make all the requested changes discussed and agreed upon to the Pool Rental Applications and Pool Permits. President Busa requested Attorney Adams make all the changes discussed and ready for presentation and approval at the July 10, 2017 Board Meeting.

Directors Report - Grace Central Church request.

Mr. Kasanders was approached by a Grace Central associate requesting to use the Westchester Park District premises for a carnival in August 2017. The Park District's insurance does not cover carnivals, the Grace Central Church would have to provide insurance. Mr. Kasanders also discussed the requirement of an Intergovernmental Agreement between the Church and the Park District. The Commissioners reported the current policy ordinance does not allow for the activities that would occur at a carnival. The Commissioners agreed not to change the current Park District policy ordinance for a carnival.

Attorney's Report - Update on the SBA Cellular Tower - Attorney Adams

Attorney contacted representatives at SBA. SBA reported the commencement of the tower will be October 14, 2017. SBA will provide updated scheduled information to the Park District as soon as it's available. Commissioner Gordon questioned the open communication boundaries of the Balmoral property.

President's Report - President Martin

President Martin released a statement regarding the incident at the pool on June 4, 2017. The statement is available on the front page of the Westchester Park District website and will be up for a week.

New Business

None

Old Business

None

Motion to adjourn the Board meeting at 9:09 P.M.

Motion by: Christopher

Seconded by: Gordon

Roll Call Vote: Gordon, Busa, Christopher, Martin

Absent: Cavanaugh

Motion carried.



Board President, Matthew Martin



Board Secretary, Lauralee Conway

Date: 7/10/17